

# The Rich Man's Word Processor

## Quick Reference Card

### EDITING FUNCTIONS

CTRL-Q    Quick Cursor  
 CTRL-I    Insert Mode  
 CTRL-C    Change Mode  
 CTRL-T    Top of file  
 CTRL-B    Bottom of file  
 CTRL-U    Up two pages  
 CTRL-D    Down two pages  
 TAB       Right one word  
 CTRL-TAB Left one word  
 CTRL-A    Go to start of line  
 CTRL-E    Go to end of line  
 CTRL-1 to 8    Go to tab position  
 SHIFT-SET    Set tab position  
 CTRL-R    Recover line  
 CTRL-S    Search/Replace phrase  
 OPTION-DELETE    Delete block  
 OPTION-INSERT    Insert block  
 ESCAPE    Return to Main Menu

### FORMATTING COMMANDS

.Left      Left margin      default - 6  
 .Right     Right margin      default - 74  
 .Top       Top margin        default - 3  
 .Bottom    Bottom margin      default - 3  
 .Indent    Paragraph indentation - 10  
 .Spacing   Line spacing      default - 1  
 .Actual Page Length      default - 66  
 .Center    Center next line  
 .Move Right Block right next line  
 .Verbatim   Print lines as-is  
 .Endfill    Fill lines to end - no justify  
 .Justify    Right justify lines  
 .Header     Number of lines in Header  
 .Footnote   Number of lines in Footnote  
 .Number     Starting page number  
 .X           Delete block delimiter  
 .Page       Eject current page  
 .Wait for Page    Print one page at a time  
 .Zero Form Feed    Don't skip perforations

### SPECIAL PRINT COMMANDS

.compressed	\C \c	.italics	\I \i	.superscript	\S \s
.double width	\D \d	.overstrike	\O \o	.^ superscript	\^ \*
.emphasized	\E \e	.underline	\U \u	.On/off code	